

CITY OF RICHMOND

112 JACKSON STREET • RICHMOND, TEXAS 77469
PHONE 281 / 232-6871 • FAX 281 / 238-1215

SITE DEVELOPMENT PLAN REVIEW

For Dept. Use Only
01-06-09

Project Address _____

Property Owner _____ Phone: _____

Address _____

Contractor or Engineer _____ Phone: _____

Contact Name: _____ Phone: _____

Address _____

Description of Work _____

PLAN CHECK FEES Due at the Time of Submittal

- | | | |
|----|-------------------------------|----------------------|
| 1. | <u>Initial Submittal:</u> | <u>\$200.00</u> |
| 2. | <u>First Re-submittal:</u> | <u>\$100.00</u> |
| 3. | <u>Additional Submittals:</u> | <u>\$ 50.00 each</u> |

REVIEW & APPROVALS

The Plan Review and Approval process is dependent on the size and scope of the project as well as **complete, correct, competent submittals**. Each re-submittal of plans and specifications require a completely new review and approval process.

The examination of the plans and documents does not relieve the owner, designers, and contractors, or their representatives, from their individual or collective responsibility to comply with applicable provisions of the laws, ordinances or codes governing this work.

Plan examination cannot be construed as a check of every item required including items noted or not otherwise detailed, and does not prevent the City of Richmond from hereafter requiring corrections of errors in plans or construction.

THIS APPLICATION IS NOT VALID WITHOUT A SIGNATURE BELOW

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.

SIGNATURE OF CONTRACTOR/OWNER OR AUTHORIZED AGENT

(DATE)

Name Printed

Primary Contact Number

Other Contact Number